

PLAINVIEW-OLD BETHPAGE CENTRAL SCHOOL DISTRICT

106 Washington Avenue, Plainview, New York 11803

Dr. Jim Bolen

Assistant Superintendent for Curriculum & Instruction



MEMORANDUM

TO: All Staff
FROM: Dr. Jim Bolen
DATE: September 1, 2021
RE: Staff Development Hours 2021-2022

Welcome back! Our 12-hour staff development course offerings for the 2021-2022 school year are available in the District Catalog in My Learning Plan which can be accessed the “Frontline Professional Growth” Icon on Classlink.

If you are new to the district, please review these offerings with your principal or department leader prior to registration as there are mandatory courses designated within the 12-hour requirement based on your grade and/or content area. All other staff, please register as soon as possible; please note that there are mandatory sessions designated within the 12-hour.

If you are out on unpaid leave of absence or using and/or borrowing sick days, please refer to the attached sheet detailing your obligation for Staff Development Hours.

Please note the following:

- Please register for all courses through My Learning Plan.
- All Staff is eligible to participate in up to 4 hours of staff development credit which is available through the BOCES/Buzz websites. (see attached)
- If you register for a course, but later decide not to participate, please **“Drop”** it from your activities. This will allow us to assess enrollment in sessions and appropriately schedule presenters.
- Upon completion of a staff development workshop, please log onto MyLearningPlan, click on **“manage”** next to the workshop and fill out the anonymous evaluation form before marking the workshop complete. These evaluations will enable us to be responsive to your needs.

Please be advised that staff development workshops are often added throughout the year; therefore, please refer to My learning Plan for the most recent offerings.

Please contact the curriculum office at 516-434-3010 if you have any questions.

Thank you in advance for your cooperation.